

# 279TH BASE SUPPORT BATTALION

## COMMANDER'S POLICY

<b>POLICY NUMBER:</b> 01-02	<b>DATE:</b> 31 July 2003
<b>SUBJECT:</b> Open Door Policy	
<b>PROPONENT:</b> Adjutant (469-7713/8651)	<b>DISTRIBUTION:</b> A, B & C

**PURPOSE:** Disseminate my Open Door Policy.

**SCOPE:** Applies to all soldiers, family members and employees of the Bamberg German/American Military Community.

### POLICY:

1. A free, uninhibited flow of information through all levels of the chain of command is necessary for a unit to function smoothly and efficiently. At times, however, supervisor may not be able to adequately resolve a problem or an individual may feel that an issue is too sensitive to address with his/her immediate supervisor. Therefore, I will be accessible to soldiers, family members, and employees of the Bamberg German/American Military Community on a walk-in, no appointment necessary, basis. Appointments for other times may be made by calling DSN 469-1500/1510. Individuals may also write a personal note to me expressing their concerns. I will reply to written requests or comments as soon as possible.
2. The opportunity for soldiers and members of the Army family to address issues personally and directly with the commander is a long standing tradition in the US Army that we will continue to enthusiastically support.
3. "Maximum Support - It Shall Be Done!"



DANIEL L. THOMAS  
LTC, MI  
Commanding